



SOUTH FLORIDA WORKFORCE INVESTMENT BOARD

AGENDA ITEM NUMBER: 2A

AGENDA ITEM SUBJECT: MEETING MINUTES

DATE: April 20, 2017 at 9:30AM
 Doubletree Hotel – Convention Center
 711 N.W. 72nd Avenue
 Miami, FL 33126

SFWIB MEMBERS IN ATTENDANCE	SFWIB MEMBERS NOT IN ATTENDANCE	SFW STAFF
<ol style="list-style-type: none"> 1. Bridges, Jeff <i>Chairperson</i> 2. Perez, Andre, <i>Vice-Chairman</i> 3. Adrover, Bernardo 4. Brecheisen Bruce 5. Brown, Clarence 6. Chi, Joe 7. Clayton, Lovey 8. Davis-Raiford, Lucia 9. Ferradaz, Gilda 10. Gaber, Cynthia 11. Garza, Maria 12. Gibson, Charles 13. Huston, Albert 14. Ludwig, Philipp 15. Manrique, Carlos 16. Maxwell, Michelle 17. Rod, Denis 18. Russo, Monica 19. West, Alvin 	<ol style="list-style-type: none"> 20. del Valle, Juan-Carlos 21. Datorre, Roberto 22. Diggs, Bill 23. Gazitua, Luis 24. Jordan, Barbara 25. Piedra, Obdulio 26. Regueiro, Maria C. 27. Roth, Thomas 28. Scott, Kenneth 29. Thurman, Karen 	<p>Beasley, Rick Alonso, Gus Almonte, Ivan Anderson, Frances Butkowski, Dennis Garcia, Christine Gomez, Maria Gonzalez, Frances Graham, Tomara Jean-Baptiste, Antoinette Kavehersi, Cheri Perrin, Yian Smith, Marian Smith, Robert</p> <p>Assistant County Attorney (s)</p> <p>Shaneka Graves - Miami-Dade County Attorney's office – SFWIB's Legal Counsel</p>

OTHER ATTENDEES	
<p>Banks, Theron – <i>Greater Miami Service Corp. (GMCC)</i></p> <p>Brito, Hilma – <i>ARBOR E& T Rescare, Inc.</i></p> <p>Collazo, Janet – <i>Cuban American National Council, Inc. (CNC)</i></p> <p>Cooper, Jaime – <i>New Horizons, Inc.</i></p> <p>Farinas, Irene – <i>Adults Mankind Organization (AMO)</i></p> <p>Flores, Oscar – <i>Computed Vocational Careers</i></p> <p>Lopez, Sonia - <i>Cuban American National Council, Inc. (CNC)</i></p>	<p>Mendez, Jesse – <i>Community Coalition, Inc.</i></p> <p>Perez- Borroto – Connie – <i>Youth Co-Op, Inc.</i></p> <p>Pichardo, Jorge – <i>Youth Co-Op, Inc.</i></p> <p>Prieto, Susana – <i>Future Tech Institute</i></p> <p>Rodriguez, Maria – <i>Youth Co-Op, Inc.</i></p> <p>Schmidt, Esteban – <i>AATI</i></p> <p>Urrutia, Humberto – <i>The Academy</i></p>

Agenda items are displayed in the order in which they were discussed.

1. Call to Order and Introductions

SFWIB Chairman, Jeff Bridges called the meeting to order at 9:40a.m and began with introductions. Quorum of members present had been achieved.

4. Executive Director’s Report

4.b. DEO Appreciation Award Presentation

On behalf of SFWIB, Chairman Bridges and Executive Director Rick Beasley presented an award to Ms. Lois Scott of the Department of Economic Opportunity (DEO) via video conference.

Ms. Lois Scott thanked SFWIB and staff.

2.a. Approval of SFWIB Meeting Minutes of February 16, 2017

Dr. Denis Rod moved the approval of SFWIB Meeting Minutes of February 16, 2017. Motion seconded by Ms. Gilda Ferradaz; **Motion Passed Unanimously**

4.a. Executive Director Update

Executive Director Rick Beasley presented his report.

[Commissioner Barbara Jordan arrived; **Quorum Achieved**]

Mr. Beasley noted he would continue his report after approval items are discussed.

5. Executive Committee

5a. Information – 2017/2018 WIOA Planning Estimates

Chairman Bridges introduced the item and Mr. Beasley further presented.

No further questions or discussions.

5.b. Information – IT Penetration Audit Services Update

Chairman Bridges introduced the item and Mr. Beasley further presented.

No further questions or discussions.

5.c. Information – Fiscal Audit Update

Chairman Bridges introduced the item and Mr. Beasley further presented.

No further questions or discussions.

5.d. Recommendation as to Approval to Release a Request for Proposal for the Selection of Workforce Services Providers

Chairman Bridges introduced the item and Mr. Beasley further presented.

Jo Chi moved the approval to Release a Request for Proposal for the Selection of Workforce Services Providers; Motion Seconded by Ms. Monica Russo; **Motion Passed Unanimously**

5.e. Recommendation as to Approval to Release a Request for Proposal for the Selection of youth Services Providers

Chairman Bridges introduced the item and Mr. Beasley further presented.

Mr. Bruce Brecheisen moved the approval to release a request for proposal for the selection of youth services providers. Motion seconded by Ms. Monica Russo; **Motion Passed Unanimously**

5.f. Recommendation as to Approval to Allocate Funds to the City of Miami

Chairman Bridges introduced the item and Mr. Beasley further presented.

Mr. Andy Perez moved the approval to Allocate Funds to the City of Miami. Motion seconded by Mr. Clarence Brown; **Motion Passed Unanimously**

6. Finance and Efficiency Council Meeting

6a. Information – Financial Report – December 2016

Chairman Bridges introduced the item. Mr. Beasley further presented the Financial Report detailing the following:

- No Budget Adjustments
- Training and Support Services – 24.6 versus 50%
- Other Programs and Contracts – Variance of 1.1% versus 50%

No further questions or discussions.

6b. Information – Bank Reconciliation – December 2016

Chairman Bridges introduced the item. Mr. Beasley further presented the Bank Reconciliation report.

Mr. Manrique inquired about findings and deficiencies and Mr. Beasley responded it would be later discussed.

6c. Information – Fiscal and Programmatic Monitoring Activity Reports

Chairman Bridges introduced the item and Mr. Beasley further presented. He further address concerns by Mr. Manrique from previous item.

6d. Recommendation as to Approval to Consider Options for SER Jobs for Progress North Miami Beach Center Workforce Services Contract

Chairman Bridges introduced the item and Mr. Beasley further presented by giving a brief background.

On behalf of the Finance and Efficiency Council, FEC Chairman Gibson noted into record the recommendation to terminate the contract (Motion).

Representative of SER-Jobs for Progress, Inc. (SER) appeared before the Board and presented.

Chairman Gibson noted that the Committee's decision still stands. He provided further details.

Mr. Clayton requested information as to the reason for contract termination. Chairman Bridges and Vice-Chairman Perez explained there were on-going issues within the organization.

Mr. Manrique provided his comments then recommended a warning be issued to the entity instead. Chairman Bridges explained that both the Board Chair and Vice-Chairman of SER had an opportunity to present to the Finance and Efficiency Council (FEC). However, the Council felt that the entity did not make much effort to satisfy the issues. Chairman Provided further details.

Mr. Manrique verified whether there was concrete evidence that employees involved in the allegations were still employed. Chairman Bridges and Mr. Beasley responded, "Yes." Mr. Beasley further explained. Mr. Beasley referenced a final report that had been issued. Mr. Manrique inquired whether this was a finding by Miami-Dade County Commissioner Suarez's office. Mr. Beasley responded, "No" then further explained the findings. Mr. Manrique commented that the "Commissioner is going to take credit for this and therefore, we shouldn't say that his findings weren't there...that there were no findings and that the Commissioner's requests were open... therefore to smoothly walk that path...because he is a County Commissioner."

Called the Question made by Joe Chi.

Mr. Huston seconded the recommendation to terminate SER-Jobs for Progress, Inc. contract. Motion Passed by Unanimous Consent

Mr. Manrique asked whether Transition, Inc.'s findings would be heard before the Board as well and Mr. Beasley responded, "No" then explained. Mr. Manrique commented that he thought it was unfair. Chairman Bridges and Vice-Chairman Perez explained that both cases were different. One of the primary issues was that documents were altered by SER. Vice-Chairman Perez explained that this was a serious case involved with SER Jobs for Progress, Inc.'s contract. Mr. Manrique inquired about the difference between the two contracts. Vice-Chairman Perez explained that Transition, Inc. admitted to its faults whereas SER Jobs for Progress, Inc. did not. Chairman Perez provided further justifications.

Mr. Manrique inquired about steps taken to monitor Transition, Inc.'s case. Vice-Chairman Bridges explained about a Plan of Corrective Action (POCA).

Mr. Manrique asked about a contract termination effective date and who would take over the North Miami Beach Center. Mr. Beasley further explained the process of hiring a staffing agency.

Mr. Manrique inquired about whether SFWIB planned on providing direct services. Mr. Beasley responded, "No."

7. Global Talent Competitiveness Council

7.a. Recommendation as to Approval of the TechHire Training (THT) Policy

Chairman Bridges introduced the item and GTC Council Chairwoman Gilda Ferradaz further discussed. She noted into record that today's Council meeting did not have quorum. However, the consensus of the members present moved the approval of the above item.

Mr. Philipp Ludwig moved the approval of the TechHire Training (THT) Policy. Motion seconded by Ms. Monica Russo; **Motion Passed Unanimously**

7b. Recommendation as to Approval of New Training Vendors and Programs

Chairman Bridges introduced the item and GTC Chairwoman Ferradaz further discussed.

Mr. Clarence Brown moved the approval of New Training Vendors and Programs. Motion seconded by Mr. Manrique; **Further Discussion(s):**

Mr. Manrique asked whether if the air conditioning was added to the Target Occupation List (TOL). Mr. Beasley responded, "Yes." Staff confirmed that it was on the list.

8. Performance Council

8a. Information – Refugee Employment and Training Program Performance Overview

8b. Information – Workforce Services Regional Performance Overview

8c. Information – Youth Partners Regional Performance

8d. Information – Consumer Report Update

8e. Information – DEO Quality Assurance Report for Program Year 2016-17

Chairman Bridges introduced the above items and Chairwoman Maria Garza further presented the above items. Beasley further presented.

No further questions or discussions.

There being no further business to come before the Board, the meeting adjourned at 10:44am.